

BOARD OF COUNTY COMMISSIONERS' MEETING

THURSDAY, MARCH 1, 2012

THIRD FLOOR MEETING ROOM

# 2 Revision  
2/27/12

AGENDA

8:30 A.M. – ADMINISTRATIVE FUNCTION

- I. 10:00 A.M. - CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. COMMISSIONERS COMMENTS
- A. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and David Dunn, Office of the County Manager
- V. CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items) 1  
*The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.*
- VI. WORKSESSION *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*
  - A. Star Spangled Banner Day Proclamation  
  
**The following item was removed from the agenda and will be rescheduled:**  
  
*Business Recognition – Marks Equipment Services, Inc.*
  - B. Business Updates – Helen Riddle, Business Development and Retention Division (First and Third Thursdays)  
**(10 Minutes - Board Information)**
  - C. Update on the Metropolitan Washington Council of Governments (MWCOG) – David Robertson, MWCOG  
**(15 Minutes - Board Information)**
  - D. Update to the Frederick County Local Emergency Planning Committee (LEPC) Membership – Dennis Dudley, LEPC  
**(10 Minutes - Board Decision)** 2
  - E. Update to the LEPC Constitution and By-laws – Dennis Dudley, LEPC  
**(10 Minutes - Board Decision)** 3

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- F. [Priority Three](#) Draft Text Amendments – Eric Soter and Shawna Lemonds, Community Development Division  
**(30 Minutes - Board Decision)**

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VII. **AGENDA BRIEFING**

Tuesday, March 6, 2012, at 7:00 p.m.

- Proposed Amendment to the Frederick County Employees' Retirement Plan – Tracy Lobuts, Human Resource Division
- Proposed Defined Contribution Plan for Grant Funded and Citizens Care and Rehabilitation Center and Montevue Assisted Living Employees – Tracy Lobuts, Human Resource Division

VIII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the end of the meeting.)*

- A. [TransIT](#) FY 2013 Grant Application – Nancy Norris, TransIT Services Division  
**(15 Minutes - Board Decision)**

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- B. [First Amendment](#) to the Memorandum of Understanding for Ballenger Creek Trail Phase I – David Grossweiler, Public Works Division  
**(10 Minutes - Board Decision)**

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- C. [One Year Status](#) Update of Business Friendly Improvement Areas (BFIA) – Eric Soter and Gary Hessong, Community Development Division  
**(10 Minutes - Board Information)**

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- D. Legislative Update – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager  
**(10 Minutes - Board Decision)**

- E. Review of the FY 2013 – 2018 Recommended Capital Improvements Program (CIP) – Kelly Weaver, Finance Division  
**(10 Minutes - Board Decision)**

IX. **COMMISSIONERS COMMENTS**

X. **PUBLIC COMMENTS – (FIVE MINUTE PRESENTATION)**

XI. **QUESTIONS - PRESS**

XII. **ADJOURN**

The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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***CONSENT AGENDA DETAIL***

**BOARD OF EDUCATION (BOE) EXPENSE SCHOOL CONSTRUCTION EXPENSE FUND  
AMENDMENTS**

1. [#12-07](#) – No county budget transfer required.